



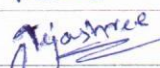

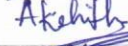






St. Francis College for Women, Begumpet

Minutes of the Meeting – Placement Cell

Date: 6th Aug 2024

Agenda: Planning for registrations during Internship drive

Attendees: Lt. Marie Thomas, Ambassadors

S.No	Name	Signature	
1	Lt. Marie Thomas		PLACEMENT OFFICER
2	Navya Shree		STUDENT AMBASSADOR
3	Tejashree		"
4	Shalini		"
5	Akshita		"
6	Kritika		"
7	Kripa		"
8	Asritha		"
9	Manisha		"
10	Gurpreet Kaur		"
11	Vibha		"

Points:

- Deciding the logistics
- Decide who will on duty
- Assigning roles and responsibilities
- Finalize registration timings


6/8/24



St. Francis College for Women, Begumpet

Minutes of the Meeting – Placement Cell

Date: 16th Nov 2024

Agenda: Planning for Campus Connect by Invesco & Deloitte on 19th Nov

Attendees: Lt. Marie Thomas, Ambassadors

S.No	Name	Signature	
1	Lt. Marie Thomas		PLACEMENT OFFICER
2	Navya Shree		STUDENT AMBASSADOR
3	Tejashree		"
4	Shalini		"
5	Akshita		"
6	Kritika		"
7	Kripa		"
8	Asritha		"
9	Manisha		"
10	Gurpreet Kaur		"
11	Vibha		"

Points:

- Deciding the logistics
- Decide who will be on duty
- Assigning roles and responsibilities
- Preparation of poster
- Assigning Speaker Introduction


16/11/24


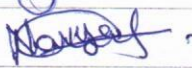
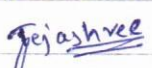


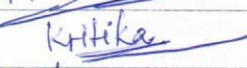

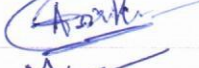



St. Francis College for Women, Begumpet

Minutes of the Meeting – Placement Cell

Date: 8th July 2024

Agenda: Planning for the "Session on Career Options"

Attendees: Lt. Marie Thomas, Ambassadors

S.No	Name	Signature	
1	Lt. Marie Thomas		PLACEMENT OFFICER
2	Navya Shree		STUDENT AMBASSADOR
3	Tejashree		"
4	Shalini		"
5	Akshita		"
6	Kritika		"
7	Kripi		"
8	Asritha		"
9	Manisha		"
10	Gurpreet Kaur		"
11	Vibha		"

Points:

- Decided on the speakers for the Orientation
- Time slot to be given for each speaker
- Allocate responsibility for making the poster. Gurpreet was given the incharge
- Hall booking responsibility was assigned to Tejashree
- Dividing the ambassadors in their respective slot.
- Conveying the "Session " Details to the Principal and get her approval.


8/7/24